



NOTICE OF MEETING

CABINET MEMBER FOR CULTURE, LEISURE AND SPORT

THURSDAY, 24 JULY 2014 AT 5.00 PM

THE EXECUTIVE MEETING ROOM - THIRD FLOOR, THE GUILDHALL

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CABINET MEMBER FOR CULTURE, LEISURE AND SPORT

Councillor Linda Symes (Conservative)

Group Spokespersons

Councillor Lee Hunt, Liberal Democrat

Councillor David Horne, Labour

Councillor Julie Swan, UK Independence Party

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.

AGENDA

- 1 Apologies for Absence
- 2 Declarations of Interest
- 3 Fees and charges for led sessions for schools - Museums (Pages 1 - 4)

Purpose of report

The purpose of the report is to propose a number of changes to the Fees and Charges for led sessions for schools from September 2014.

RECOMMENDED

- (1) That from September 2014 charges for led sessions for schools are based on a price per pupil as shown in Appendix A.
- (2) The proposed pricing structure will ensure that the delivery cost of all sessions will be recovered and potentially generate a contribution to overheads.
- (3) That future charges are based on a price per pupil rather than a price per session.

- 4 Portsmouth Museums Annual Update (Pages 5 - 14)

Purpose of report

The purpose of the report is to review the achievements of Portsmouth Museums in 2013/14 and present an action plan for the year ahead. Portsmouth Museums' operational 'plan on a page' is attached at Appendix 1.

RECOMMENDED: that

- (1) The achievements of Portsmouth Museums in 2013/14 are noted.
- (2) Current live D-Day related projects - D-Day +Youth and D-Day 70 '*Launching the Invasion*' - are completed in accordance with funding agreements with Arts Council England and the Heritage Lottery Fund respectively.
- (3) The development phase of D-Day75, the project which will transform the D-Day Museum, is delivered and a round 2 application submitted to the HLF in autumn 2015.
- (4) Projects and opportunities that complement and add value to agreed plans for the D-Day Museum - especially where they engage young people and / or deliver the wider corporate learning and wellbeing agendas - to proceed subject to external funding.
- (5) Lest We Forget - the community engagement project and exhibition that commemorates the start of the First World War - is delivered in accordance with our agreement with the Heritage Lottery Fund.

(6) The service continues to recruit and train volunteers - especially at Cumberland House - to support and enhance services for visitors in accordance with 'Invest in Volunteers' standard.

(7) The service continues to prepare for Accreditation and prepares a policy and plan for Care and Conservation of the Museum Collections and reviews the Learning and Access Policy.

(8)The museums loans box service - renamed Wonder Boxes - is re-launched starting with the natural history boxes in September 2014.

(9)The museum archives, works on paper, and herbarium are relocated as part of the Archives relocation from Old Records to Central and Southsea Libraries.

(10)The museum service is able to take advantage of income generation opportunities and agree fees for ad hoc activities - such as the share of ticket income for a given event - in conjunction with the Head of Service and Section 151 Officer.